

## **Women in Transplantation**

**Leadership:** Chair, Vice chair, Past chair (1 year terms)

**Responsible council member:** selected by president

**Number of members** (including chair and councilor): 9

### **Key aims:**

To promote the engagement of women involved in liver transplantation in all society activities, and to advocate on their behalf both within ILTS and in the wider transplant community

### **Key tasks and dates:**

1. Ascertain the educational and professional needs of women in liver transplantation through informal discussion, the annual member survey (September), and work with the ILTS leadership to address these needs.
2. Develop relevant program content for the ILTS annual congress: June-September, submit to program chair (president-elect) by September 30<sup>th</sup>
3. Review online applications for committee membership annually (January-March) and nominate replacements for members expiring in that year. Process as per ILTS Committees Policy, to be completed four weeks before annual congress
4. Meet at annual congress (May-July) to review recent activities and member feedback, discuss council input from the most recent council meeting, and develop an agenda for the following year
5. Report twice yearly to ILTS Council: January-February written report for winter council meeting agenda book, May-June written report for annual congress council meeting agenda book and chair to present in person.

### **Key performance metrics:**

- Satisfactory reports to iLTS Council
- Participant numbers and feedback re congress events organized by the committee